



BOROUGH OF NORTH PLAINFIELD
REGULAR COUNCIL MEETING AGENDA

MONDAY, JANUARY 13, 2025

7:30 p.m.

Pursuant to the Executive Order of New Jersey Governor Murphy requiring social distancing due to Covid-19, this meeting excludes public attendance. The entire meeting proceedings, including opportunity for public comment will be made available live, in real time via the “Zoom” system. Join Zoom Meeting via the following link:

Virtual meeting via Zoom

<https://us02web.zoom.us/j/89231207352?pwd=aEoyMHNBVjVGVTh1ckpmbnF0ZUdXUT09>

Meeting ID: 892 3120 7352

Passcode: 385983

ROLL CALL:

Council Members:

- Aimee Corzo
- Suzette Given
- Steven McIntyre, Council Vice President
- Everett Merrill
- Keiona R. Miller
- Wendy Schaefer
- Frank “Skip” Stabile, Council President

Compliance Statement

APPROVAL OF COUNCIL MEETING MINUTES:

Regular Meeting for December 16, 2024

Reorganization Meeting for January 1, 2025

Roll Call

PUBLIC HEARING:

Green Acres Park Project Application

MOTION: Close public hearing

Roll Call

CONSENT AGENDA

Statement by Council President

Mr. Merrill:

01-13-25-02 Approving Consent Agenda

Roll Call

- a. Resolution Authorizing the Consolidated Bill List
- b. Resolution to Cancel 2022 Tax Credits for Various Accounts within the Borough
- c. Resolution Authorizing Agreement with Somerset County to Provide Transportation Services
- d. Resolution Authorizing the Raffle License for St. Luke's Church
- e. Resolution Authorizing Shared Services Agreement with the Borough of Watchung for Municipal Court Administrator and Deputy Municipal Court Administrator
- f. Resolution Authorizing Refund for New Horizon Abstract Inc.
- g. Resolution Authorizing to Cancel Taxes for 10 Locust Place
- h. Resolution Authorizing to Cancel Taxes for 306 Lawrence Avenue
- i. Resolution Authorizing to Cancel Taxes for 435 Catalpa Avenue
- j. Resolution to Apply for DCA Local Recreation Improvement Grant Funding Grant
- k. Resolution to Apply for NJDEP Green Acres Program Grant (Jake's Law) for Green Acres Park Completely Inclusive Playground

COMMUNICATIONS:

NJDEP Office of Local Government
Service Assistance

Weekly Newsletter

New Jersey League of Municipalities

Weekly Roundup

REPORTS:

BOARD OF HEALTH MONTHLY REPORT – DECEMBER 2024

PROPERTY MAINTENANCE QUARTERLY REPORT – 4TH QUARTER

REQUESTS FOR AGENDA ITEMS

PUBLIC COMMENT

General public comments shall be limited to five minutes for each individual.

(Rule 29 of the Borough Council's Rules of Order)

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS

ADJOURNMENT

RESOLUTION NO. 01-13-25-02

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

01-13-25-02 a thru k

having been placed on Consent Agenda and there having been no objection thereto, the same are hereby approved.

Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

RESOLUTION NO. 01-13-25-02k

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

GREEN ACRES APPLICATION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Borough of North Plainfield desires to further the public interest by obtaining total funding in the amount of \$651,185.25, in the form of a \$651,185.25 matching grant from the State to fund the following project: Green Acres Park Completely Inclusive Playground, at a cost of \$868,247.00;

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project;

NOW, THEREFORE, the governing body/board resolves that:

1. David Hollod or the successor to the office of the Borough Administrator is hereby authorized to:
 - a. make application for such a loan and/or such a grant,
 - b. provide additional application information and furnish such documents as may be required, and
 - c. act as the authorized correspondent of the above-named applicant;
2. The applicant agrees to provide its matching share to the Green Acres funding request, if a match is required, in the amount of \$217,061.75;
3. In the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. This resolution shall take effect immediately.

Lawrence La Ronde, Mayor

Council Vice President

Introduced: January 13, 2025

Adopted: January 13, 2025

Council Member

CERTIFICATION

I, Michele Garry, Borough Clerk, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of the Borough of North Plainfield at a meeting held on the 13 day of January, 2025.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 13 day of January, 2025.

Michele Garry, Borough Clerk

RESOLUTION NO. 01-13-25-02a

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 13th day of January 2025 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Council President

Council Member

Introduced: January 13, 2025
Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: 1/13/2025

RESOLUTION NO. 01-13-25-02b

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

WHEREAS, Various accounts within the Borough have credits from tax years 2022 and prior; and,

WHEREAS, many of these credits are thought to be unidentifiable, erroneous or as a result of initial conversion; and,

WHEREAS, in an effort to improve the financial integrity of the Borough it is recommended that said credit amounts be transferred to surplus for any future claims.

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Tax Collector is hereby directed to transfer said credits totaling up to \$ 121,459.62 to surplus and the Chief Financial Officer is authorized to make the necessary corresponding entries.

Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: 1/13/2025

RESOLUTION NO. 01-13-25-02c

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL
AUTHORIZING THE MAYOR AND BOROUGH CLERK
OR DESIGNEE TO EXECUTE AN AGREEMENT WITH
THE COUNTY OF SOMERSET, DIVISION OF
TRANSPORTATION.**

WHEREAS, the Borough of North Plainfield is in need of a mode and manner to provide ambulatory and accessible transportation services to North Plainfield residents; and,

WHEREAS, the County of Somerset, Division of Transportation is authorized to provide ambulatory and accessible transportation services for the purposes of grocery shopping, chore services and recreation; and,

WHEREAS, the Borough of North Plainfield and the County of Somerset, Division of Transportation desire to enter into an Agreement in form as attached hereto to provide ambulatory and accessible transportation services to North Plainfield residents; and,

WHEREAS, the County of Somerset, Division of Transportation will provide these services via an accessible bus, provided by the Division of Transportation. The Division of Transportation will also provide the driver, necessary driver training, vehicle maintenance, liability insurance, workers compensation, fuel and other necessary items to provide the transportation services; and,

WHEREAS, the Borough of North Plainfield agrees to pay a cost for each day of provided service at the rate of Two Hundred Twenty Nine Dollars and Thirty Six Cents (\$229.36) per day; and,

WHEREAS, the County of Somerset, Division of Transportation shall provide a detailed report to the Borough of North Plainfield no later than the fifteenth (15th) day of each month. The report shall include the number of users, the number of service days, the number of trips and a description of the nature of the trips taken by North Plainfield residents. With the report, the County of Somerset, Division of Transportation shall provide a voucher and invoice for the services provided. Monthly payments shall be submitted by the Borough to the County by the tenth (10th) calendar day of the following month; and,

WHEREAS, the terms of the Agreement shall run from January 1, 2025 through December 31, 2025; and,

WHEREAS, the Borough of North Plainfield shall comply with the notice and cancellation requirements to the residents as set forth in the Agreement, which is attached hereto; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby authorizes the Mayor and the Borough Clerk or designee, on behalf of the Borough, to sign and/or execute a the attached Agreement with the Somerset County Division of Transportation, for a period beginning January 1, 2025 through December 31, 2025, for ambulatory and accessible transportation services, without the need for any further action of this Borough Council.

By: _____
Frank A. "Skip" Stabile
Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Deputy Borough Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the North Plainfield Borough Council at a regular meeting of the Borough Council held on January 13, 2025.

BOROUGH OF NORTH PLAINFIELD

By: _____
Michele Irby Garry
Borough Clerk

Date signed: January 13, 2025

RESOLUTION NO. 01-13-25-02d

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

WHEREAS, St. Luke's Church, 300 Clinton Avenue, North Plainfield, New Jersey, has applied for licenses to conduct an off-premises cash draw raffle on April 27, 2025

WHEREAS, St. Luke's Church has been issued Identification No. 352-1-14479 by the New Jersey Legalized Games of Chance Control Commission; and

WHEREAS, investigation has shown that said applicant meets the requirements for the issuance of raffles licenses;

NOW, THEREFORE, BE IT RESOLVED that the Acting Clerk be and is hereby authorized to issue license to St. Luke's Church for an off-premise cash raffle to be held on April 27, 2025 at 300 Clinton Avenue, North Plainfield, New Jersey.

Council President

Council Member

Introduced: January 13, 2025
Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: 1/13/2025

RESOLUTION NO. 01-13-25-02e

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE MAYOR AND BOROUGH CLERK TO ENTER INTO A SHARED SAERVICE AGREEMENT FOR MUNICIPAL COURT ADMINISTRATOR, DEPUTY MUNICIPAL COURT ADMINISTRATOR AND SUPPORT SERVICES BETWEEN THE BOROUGH OF NORTH PLAINFIELD AND THE BOROUGH OF WATCHUNG.

WHEREAS, pursuant to *N.J.S.A. 40A:65-1, et seq.*, any municipality of the State of New Jersey may contract with any other municipality for municipalities for the shared provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction; and,

WHEREAS, pursuant to *N.J.S.A. 2B:12-1(c)*, two (2) or more municipalities, by ordinance or resolution, may agree to share services for courtrooms, chambers, equipment, supplies, and employees for their municipal courts and agree to appoint the same employee including, but not limited to, municipal judges, court administrators, prosecutors, public defenders and security personnel without establishing a joint municipal court; and,

WHEREAS, North Plainfield and Watchung desire to enter into a Shared Services Agreement to establish all obligations in connection with the use of Shared Municipal Court Staff:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby authorizes the Mayor and the Borough Clerk or designee, on behalf of the Borough, to sign and/or execute a shared services agreement to provide the Municipal Court Administrator, Deputy Municipal Court Administrator and support staff services as well as Violations Bureau facilities, staff and services necessary for the operation of the Watchung Municipal Court, for a period beginning January 1, 2025 through December 31, 2029, without the need for any further action of this Borough Council.

By: _____
Frank A. "Skip" Stabile
Council President

Council Member

Introduced: January 13, 2025
Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Deputy Borough Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the North Plainfield Borough Council at a regular meeting of the Borough Council held on January 13, 2025.

BOROUGH OF NORTH PLAINFIELD

By: _____
Michele Irby Garry
Borough Clerk

Date signed: January 13, 2025

RESOLUTION NO. 01-13-25-02f

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

WHEREAS, New Horizon Abstract Inc. paid on taxes for Block 168 Lot 10 and has requested refund of that payment, and;

WHEREAS, the mortgage company already paid the taxes as they should have;

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Treasurer is authorized to make the following refunds:

Refund Real Estate Erroneous Tax Payments:

New Horizon Abstract Inc. \$2,903.55

977 State Route 33 West

Suite 102

Monroe Township, NJ 08831

Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: 1/13/2025

RESOLUTION NO. 01-13-25-02g

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES**

WHEREAS, the owner of 10 Locust Place, also known as Block 150 Lot 2 was deemed a 100% Disabled Veteran and is now exempt from property taxes per the Assessor and;

WHEREAS, the property taxes were billed for 2025:

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of North Plainfield of Somerset County, State of New Jersey, that the Tax Collector is hereby authorized to cancel taxes on this parcel.

Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: 1/13/2025

RESOLUTION NO. 01-13-25-02h

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES**

WHEREAS, the owner of 306 Lawrence Avenue, also known as Block 198 Lot 29 was deemed a 100% Disabled Veteran and is now exempt from property taxes per the Assessor and;

WHEREAS, the property taxes were billed for 2025:

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of North Plainfield of Somerset County, State of New Jersey, that the Tax Collector is hereby authorized to cancel taxes on this parcel.

Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: 1/13/25

RESOLUTION NO. 01-13-25-02i

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES**

WHEREAS, the owner of 435 Catalpa Avenue, also known as Block 168 Lot 1 was deemed a 100% Disabled Veteran and is now exempt from property taxes per the Assessor and;

WHEREAS, the property taxes were billed for 2025:

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of North Plainfield of Somerset County, State of New Jersey, that the Tax Collector is hereby authorized to cancel taxes on this parcel.

Council President

Council Member

Introduced: January 13, 2025

Adopted: January 13, 2025

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 13, 2025.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: 1/13/2025

RESOLUTION NO. 01-13-25-02j

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE BOROUGH OF NORTH PLAINFIELD AND THE
NORTH PLAINFIELD PARKS AND RECREATION DEPARTMENT TO FILE A GRANT
APPLICATION WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
FOR LOCAL RECREATION FUNDING ASSISTANCE ON BEHALF OF THE BOROUGH
OF NORTH PLAINFIELD**

WHEREAS, the Borough of North Plainfield desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project for a second phase of improvements to the basketball courts at Green Acres Park that are in poor condition and that were damaged by Hurricane Ida;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council

- 1) does hereby authorize the Mayor and the Department of Parks and Recreation to file an application for such a grant; and
- 2) recognizes and accepts that the Department of Community Affairs may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of North Plainfield and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED, that the Mayor whose name, title and signature appear below is authorized to sign the application, and that they or their successor in said title is authorized to sign the agreement, and any other documents necessary in connection therewith.

Lawrence La Ronde, Mayor

Council Vice President

Introduced: January 13, 2025

Adopted: January 13, 2025

Council Member

CERTIFICATION

I, Michele Garry, Borough Clerk of the Borough of North Plainfield do hereby certify that at a meeting of the Borough Council held on January 13, 2025, the above resolution was duly adopted.

Michele Garry, Borough Clerk

RESOLUTION NO. 01-13-25-02k

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

GREEN ACRES APPLICATION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Borough of North Plainfield desires to further the public interest by obtaining total funding in the amount of \$651,185.25, in the form of a \$651,185.25 matching grant from the State to fund the following project: Green Acres Park Completely Inclusive Playground, at a cost of \$868,247.00;

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project;

NOW, THEREFORE, the governing body/board resolves that:

1. David Hollod or the successor to the office of the Borough Administrator is hereby authorized to:
 - a. make application for such a loan and/or such a grant,
 - b. provide additional application information and furnish such documents as may be required, and
 - c. act as the authorized correspondent of the above-named applicant;
2. The applicant agrees to provide its matching share to the Green Acres funding request, if a match is required, in the amount of \$217,061.75;
3. In the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. This resolution shall take effect immediately.

Lawrence La Ronde, Mayor

Council Vice President

Introduced: January 13, 2025

Adopted: January 13, 2025

Council Member

CERTIFICATION

I, Michele Garry, Borough Clerk, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of the Borough of North Plainfield at a meeting held on the 13 day of January, 2025.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 13 day of January, 2025.

Michele Garry, Borough Clerk

December 2024

Board of Health Monthly Report



North Plainfield

PREPARED BY THE SOMERSET COUNTY DEPARTMENT OF HEALTH



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield

December 2024

Communicable Disease and Nursing

Schools Immunization Audits



Yearly audits of Preschool, Elementary, Middle and High School student immunization records to ensure compliance with NJ Law regarding immunization requirements.

Immunization Audits for Schools/Daycare Facilities

- Somerset Intermediate School

Community Disease Control and Prevention



Investigation, surveillance, and reporting of communicable diseases.

- Cases of all reportable communicable diseases continue to be investigated on a daily basis as per NJDOH guidance.
- SCDOH works with schools, daycares, long-term care facilities, and other non-healthcare settings to identify outbreaks and provide public health recommendations to these facilities.
- Tuberculosis (TB) control through case monitoring and management, contact follow-up, and provision of medications.
- Childhood lead poisoning prevention through blood lead screening and assessment of lifestyle and environment for sources of lead.
 - Home visits conducted for elevated blood lead levels: 1
 - Environmental Inspection: 1
- Chronic disease resources are available as well as educational programs and screenings to increase awareness, encourage prevention, and promote early detection of cancer and other chronic diseases. Chronic disease prevention efforts and outreach are in collaboration with various community organizations and members.



Total Number of Communicable Disease Cases Investigated

- 9



Top Three Communicable Diseases

- Novel Coronavirus- 2019 NCOV – 7
- Campylobacteriosis – 1
- Hepatitis C – 1

Community Health Screenings & Vaccine Clinics



Community Health Screenings

- North Plainfield Library – 12/26
- Bound Brook Presbyterian – 12/22

Community Flu Vaccine Clinics

- None

Vaccines for Children (VFC) Clinic

SCDOH offers free vaccine clinics for routine immunizations to children 18 years and younger who live in Somerset County and meet at least one of the following eligibility requirements: uninsured, American Indian or Alaska Native, or enrolled in NJ Family Care Plan A.

- Richard Hall Community Mental Health Center – 12/19



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield

December 2024

Consumer Health

Consumer Health Program Overview



- Plan Reviews: 0
- Retail food inspections: 5
- Retail Food re-inspections: 0
- Retail Food pre-operational inspections: 0
- Special Event applications: 0
- Recreational bathing inspection: 0
- Complaint Investigations: 3
- Received animal bite report: 0

Administrative



- File Searches: 0
- Issued retail food, hotel, recreational bathing, and vending machine licenses.

Training and Education



- None to report for this month

Environmental



- Well Installation Inspections: 0
- Well Installation Permits Issued: 0
- Septic Inspection Reports: 0

Childhood Lead Prevention



- Home visits for elevated blood lead levels: 1
- Lead environmental investigation inspection: 1

Court Proceedings / Enforcement Actions



- Notice of Violation (NOVs) Issued: 0
- Court Appearances: 0
- Fines Issued: 0

Basic Food Handler Certification



- Completion of ServSafe Basic Food Handler course: 1



Somerset County Department of Health – Board of Health Monthly Report
North Plainfield
December 2024
Consumer Health

Inspe ctions	Initial	Follow-up
Body Art Facilities		
Child Care		
Demolition		
Hotels		
Housing		
Housing Common Area		
Massage Parlor		
Mobile Food		
Retail Food	5	
Retail Food Pre-op		
Recreational Bathing		
Schools		
Septic System Abandonment		
Septic System Installation		
Temp. Food		
UST Removal		
Vending		
Well Abandonment		
Well Installation		
Youth Camp		
Investigations		
Property Maintenance		
Garbage/Debris		
Vermin/Insect		
Animal		
Mold		
Heat		
Retail Food	3	3
Housing/Multiple Dwelling		
Sewage		
Lead	1	
Odor-Non-CEHA		
Noise-Non-CEHA		
Other		
Reviews		
File		
Laboratory Results		
Planning Board/ Board of Adj.		
PWTA Reports		
Retail Food		
Septic System		
Soil Importation		
Special Events		
Miscellaneous		
Administrative Hearings		
Consultations		
Court Appearances		
Fines		
NOVs Issued		
Permeability Test Witnessing		
Rabies Investigation		
Short Courses		
Summonses Issued		
TRC Meetings		
Pre-Application Meetings		

RETAIL FOOD INSPECTION RATINGS REPORT

COMPANY NAME	CITY	RISK TYPE	INSPECT DATE	SAT	SAT-A	SAT-B	COND SAT	UNSAT	PRE-OP INSP	INITIAL INSP	RE-INSP	FOLLOW-UP
MI MUNDO LATINO	NORTH PLAINFIELD	1	12/5/2024	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PARADISE CAFE & MORE LLC	NORTH PLAINFIELD	2	12/9/2024	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WORLD SUPERMARKET NP	NORTH PLAINFIELD	2	12/11/2024	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PONCH SUIZO RESTAURANT	NORTH PLAINFIELD	3	12/16/2024	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NEW SALS DELI	NORTH PLAINFIELD	2	12/19/2024	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTALS				0	0	0	0	0	0	5	0	0

COMPLAINTS REPORT -- 12/1/2024 TO 12/31/2024

PROPERTY / LOC ADDRESS	GEOGRAPHIC AREA	TYPE	ACTION	STATUS	DATE RECEIVED	DATE of INVESTIGATION	FILE NUMBER
1290 US HIGHWAY 22E	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	INVESTIGATION	CLOSED	12/2/2024	12/3/2024	NP-24-12-02-0043
1290 US HIGHWAY 22E	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	INFO	CLOSED	12/2/2024		NP-24-12-02-0043
579 -599 HIGHWAY 22	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	LOW-UP INSPEC	CLOSED	12/9/2024	12/31/2024	NP-24-12-09-0044
579 -599 HIGHWAY 22	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	INVESTIGATION	CLOSED	12/9/2024	12/10/2024	NP-24-12-09-0044
1200 NJSH 22E	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	LOW-UP INSPEC	CLOSED	12/29/2024	12/30/2024	NP-24-12-29-0045
1200 NJSH 22E	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	INVESTIGATION	OPEN	12/29/2024	12/29/2024	NP-24-12-29-0045



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield Borough

December 2024

County Environmental Compliance & Enforcement

Air Quality



- Dry cleaner inspections: 0
- B Source: 0
- Noise Complaints: 0
- Complaints: 0
- NJDEP referrals: 0
- Idling enforcement: 0

Solid Waste



- Facility inspections: 0
- Demo checks: 0
- Container inspections: 0
- Hauler inspections: 0
- Single-Use Plastics Inspection: 0
- Complaints: 0
- NJDEP referrals: 0

Water



- Water pollution investigations: 0
- Transient well inspections: 0
- Non transient well inspections: 0
- Complaints: 0
- NJDEP referrals: 0

Pesticides



- IPM inspections: 0
- Landscaper inspections: 0
- Complaints: 0
- NJDEP referrals: 0

Open Public Records Act (OPRA)



- OPRA reports completed: 0



Somerset County Department of Health – Board of Health Monthly Report December 2024

Health Education Services

Monthly Health Observances



SCDOH health educators promote and bring awareness to monthly health observances through press releases, social media & community outreach opportunities.

- National Safe Toys & Gifts Month
- National Influenza Vaccination Week – 12/2 – 12/6
- National Handwashing Awareness Week – 12/1 – 12/7

Community Outreach/Programming – *Listed on calendar below*



Social Media

- Outreach on X (formerly known as Twitter) and Facebook for monthly health observances, healthy eating, managing stress, diabetes, physical activity, holiday food safety, travel health, preparedness/MRC, tuberculosis, cold weather safety, etc.
- Follow us!
 - Facebook → @SomersetCountyDOH
 - X (Twitter) → @SCHealthDept

Community Outreach/Programs

- Basic Food Handler Course – 12/11
- HealthEASE Presentation - Be Wise about Your Medications Presentation at Quail Brook Senior Center (Franklin) – 12/19

Meetings

- New Jersey Society for Public Health Education (NJSOPHE) Annual Meeting – 12/6
- Morris-Somerset Regional Chronic Disease Coalition (RCDC) Quarter 2 Meeting – 12/10
- Healthier Somerset CHIP Committee Meeting – 12/11
- New Jersey State Cancer Coalition Quarter 2 Meeting (RCDC) – 12/13
- RCDC Grant Call with NJDOH – 12/17

SCDOH Website Management



- Webpage Updates
 - Homepage → Added information about the New Jersey American Water (NJAW) Raritan System updates and the upcoming Diabetes Self-Management Program in Somerville
 - Public Health Clinic → Added clinic dates for January, February and March

Upcoming/In Development



- Basic Food Handler Course – 1/8
- HealthEASE Presentations
 - Be Wise about Your Medications Presentation at North Plainfield Community Center 1/14
 - Standing Tall Against Falls – Fall Prevention at Somerville Senior Housing (Somerville) – 1/16
 - Keeping Up the Beat – Heart Health Presentation at Somerville Library – 2/12
 - Keeping Up the Beat – Heart Health Presentation at Manville Library – 2/20
- Chronic Disease Self-Management Program at Quail Brook Senior Center (Franklin) – 1/21 – 2/25
- Diabetes Self-Management Program at SCDOH Offices (Somerville) – 1/29 – 3/5

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Social Media posts for Health Observances throughout the month	2	3	4	5	6 NJSOPHE Meeting	7
8	9	10 RCDC Quarter 2 Meeting	11 Basic Food Handler Course Healthier Somerset – Chronic Disease Workgroup Meeting	12	13 NJ State Cancer Coalition Meeting	14
15	16	17 RCDC Grant Call with NJDOH	18	19 HealthEASE Presentation at Quail Brook	20	21
22	23	24	25	26	27	28
29	30	31				



Somerset County Department of Health – Board of Health Monthly Report December 2024

Public Health Emergency Preparedness – LINCS Team

Public Health Emergency Preparedness Outreach/Activities



- COVID-19 rapid antigen test-kit distribution – 626
- NJDOH Statewide PHENS Meeting – 12/3
- NJDOH Statewide HERC Meeting – 12/4
- TTX Planning Meeting – 12/5
- Safety Committee Meeting – 12/6
- LINCS Guided Discussion – 12/10
- Public Health Preparedness Presentation – 12/11
- TTX Planning Meeting – 12/12
- NJDOH Statewide iCAM Meeting – 12/17

LINCS Messages



The SCDOH receives messages from the New Jersey Department of Health and disseminates them to county partners and organizations who are the target audiences for the message via email. There are seven categories.

- Public Health Information – 8 messages sent
- Public Health Update – 1 message sent
- Public Health Advisory – 2 messages sent
- Public Health Alert – 1 message sent
- Training – 1 message sent
- Recalls – 4 messages sent
- Somerset County Department of Health LINCS Messages – 4 messages sent

Somerset County Medical Reserve Corps



- New Volunteer Application – 1
- Approved Volunteer Application – 1
- SCMRC Meeting (Virtual) – 12/5
- NJ Statewide MRC Coordinator Meeting – 12/11
- MRC Volunteer Training – Pet Preparedness 12/13 (Virtual – hosted by Mercer), Overdose Education & Naloxone Training 12/13 (Virtual – Hosted by New Jersey Harm Reduction Coalition)

Upcoming/In Development



- LINCS Outreach
- Juvare Advisory Board Meeting – 1/9
- NJACCHO Regional MRC Conference Planning Meetings – 1/9 & 1/14
- NJACCHO Emergency Preparedness Workgroup Meeting – 1/14
- NJDOH LINCS Grantee Meeting (Virtual) – 1/17
- NJHCC Meeting – 1/21
- TTX Planning Meeting – 1/28

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 NJDOH Statewide PHENS Meeting (Virtual)	4 NJDOH Statewide HERC Meeting (Virtual)	5 TTX Planning Meeting SCMRC Meeting (Virtual)	6 Safety Committee Meeting	7
8	9	10 LINCS Guided Discussion	11 Public Health Preparedness Presentation NJDOH Statewide MRC Coordinator Meeting	12 TTX Planning Meeting	13 MRC Training - Pet Preparedness (Virtual) MRC Training - Overdose Education & Naloxone (Virtual)	14
15	16	17 NJDOH Statewide iCAM Meeting	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Memo

To: Dave Hollod

From: Ken Capobianco

Date: 1/9/2025

Ref: Property Maintenance Report 4TH Quarter and Year End 2024

Attached is a breakdown of violation notices, summons, Vacant House Fees Collected, signs removed, and MCC and RCO inspections conducted from October 1 thru December 31, 2024 with year-end totals.

	4th qtr	year end
Violations Observed	275	2016
NOV Letters Sent	171	1219
Summons Issued	19	104
Signs removed	135	414
MCC inspections	50	201
RCO Inspections	115	412
Vacant House Fees YTD	\$68,500.00	