

DRAFT MINUTES

These are the Draft Minutes of the Regular Meeting of the North Plainfield Borough Council held on Monday, 8 January 2018. Every attempt has been made to make these as comprehensive and conclusive as possible. However, as it is a draft document, it is not to be construed as a formal depiction of the official conduct of business and is subject to revision up to and following the Governing Body's actual approval of same. If changes are necessary, revised minutes will be posted to the website.

MINUTES of the Regular Meeting of the Council of the Borough of North Plainfield held on Monday, **January 8, 2018** at 7:34 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

PRESENT:

Council Members: Everett Merrill
Keiona R. Miller
Frank Righetti (absent – excused)
Wendy Schaefer
Douglas M. Singleterry
Frank “Skip” Stabile
Lawrence La Ronde, Council President

Also Present: Michael Giordano Jr., Mayor
David E. Hollod, Business Administrator
Eric M. Bernstein, Esq., Borough Attorney
Richard K. Phoenix, RMC, Borough Clerk

The Pledge of Allegiance to the Flag was led by Mr. Singleterry.

Council President La Ronde requested a moment of silence for the men and women serving in our Armed Forces.

The Council President read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 27, 2017. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 28, 2017 by publication of the announcement in the *Courier News* of December 1, 2017 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Agenda Conference and Regular Meeting of December 11, 2017.

Council President La Ronde called for a Roll Call on the minutes:

Agenda Conference and Regular Meeting of December 11, 2017: All in favor.

APPOINTMENTS BY COUNCIL REQUIRING COUNCIL CONFIRMATION:

BOARD OF ADJUSTMENT:

Joel Kenderdine	Four-year term
Maria Paola Castro	Four-year unexpired term

BOARD OF HEALTH MEMBER TO THE MUNICIPAL ALLIANCE COMMITTEE:

Lawrence La Ronde	One-year term
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COUNCIL MEMBER TO THE ECONOMIC DEVELOPMENT COMMITTEE:

Frank "Skip" Stabile	One-year term
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COUNCIL MEMBER TO THE LIBRARY ADVISORY COMMITTEE:

Wendy Schaefer	One-year term
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COUNCIL MEMBER AS CLASS III MEMBER TO THE PLANNING BOARD:

Frank Righetti	One-year term
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COUNCIL MEMBER TO THE YOUTH SERVICES COMMISSION:

Keiona R. Miller	One-year term
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COUNCIL MEMBER TO THE SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE:

Frank "Skip" Stabile	One-year term
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APPOINTMENTS BY COUNCIL PRESIDENT OF COUNCIL LIAISONS FOR ONE-YEAR TERMS:

BOARD OF EDUCATION:	Everett Merrill
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PARKS & RECREATION COMMITTEE:	Everett Merrill
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RENT STABILIZATION BOARD: Wendy Schaefer

SHADE TREE ADVISORY BOARD: Lawrence La Ronde

APPOINTMENT BY COUNCIL PRESIDENT OF COUNCIL MEMBER:

SEWER USAGE CHARGE BOARD OF APPEALS:

Frank Righetti One-year term

APPOINTMENTS BY MAYOR REQUIRING COUNCIL CONFIRMATION:

BOROUGH TREASURER:

Kathleen M. Intravartolo One-year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):

David E. Hollod One-year term

MUNICIPAL HOUSING LIAISON:

David E. Hollod One-year term

BOROUGH HOUSING OFFICER:

Mark Tighe One-year term

GARDEN STATE MUNICIPAL JOINT INSURANCE FUND – One-year terms:

William Speck Fund Commissioner
David E. Hollod Alternate Commissioner

LICENSED SEWER OPERATOR:

Joseph Aidukas One-year term

RECYCLING COORDINATOR:

Cynthia Danois One-year term

APPOINTMENTS BY MAYOR TO BOARDS, COMMITTEES AND COMMISSIONS REQUIRING COUNCIL CONFIRMATION:

GREEN BROOK FLOOD CONTROL COMMISSION:

Francis McArdle
William F. Crosby III

Five-year term
One-year term

LIBRARY ADVISORY COMMITTEE:

Elizabeth Havrilla
Patricia Stabile

Three-year term
Three-year term

MUNICIPAL ALLIANCE COMMITTEE:

One-year terms:

John Richardson

Municipal Court Judge

Two-year terms:

Eric Fowler

Youth Services Commission

Rev. Ursula Cargill

Rep. of Religious Community

MUNICIPAL WASTEWATER MANAGEMENT PLAN COMMITTEE – One-year terms:

Michael Giordano Jr.
Angelo Bufaino, P.E.
David E. Hollod
William F. Crosby III

Elected Official
Consultant Engineer
Planning Board Member
Utility Authority Representative

OFFICE OF EMERGENCY MANAGEMENT/LOCAL EMERGENCY PLANNING COUNCIL:

OFFICE OF EMERGENCY MANAGEMENT:

One-year terms:

Chief William G. Parenti
Chief William F. Eaton
Chief William F. Eaton

Police Department
Fire Department
Emergency Medical Services

LOCAL EMERGENCY PLANNING COUNCIL:

One-year terms:

David E. Hollod
Lawrence La Ronde
Milton Mathis
Joann Righetti
David DeRosa
Richard K. Phoenix
Angelo Costello
Dr. Harry L. Allen
Malcolm Plager
Elizabeth B. Dente

Mayor's Representative
Council Member
North Plainfield Public Schools
Citizen-at-Large
Health
Media
Public Works
Hazardous Materials
Shelter
Emergency Animal Shelter

RENT STABILIZATION BOARD:

Dori Ellis	Three-year term
Bart Thomas	Three-year term
Keiona R. Miller, Alternate	Two-year term

SEWER USAGE CHARGE BOARD OF APPEALS:

Tom Fagan	One-year term
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YOUTH SERVICES COMMISSION:

Joel Kenderdine	Three-year term
Eric Fowler	Three-year term
Alicia Carman	Three-year term
Ann Caruso	Three-year term

APPOINTMENTS BY MAYOR NOT REQUIRING COUNCIL CONFIRMATION:**ARCHITECTURAL DESIGN REVIEW BOARD – *One-year terms***

Michael Giordano Jr., Mayor
 David E. Hollod, Business Administrator (*requires confirming resolution*)
 Leonard W. Lange, Economic Development Committee
 Daniel Battista, Alternate
 Aimee Corzo, Alternate

PARKS AND RECREATION COMMITTEE:

Dennis T. Jackson	Three-year term
Derek Haley	Three-year term
Mark Kelly	Three-year term
Mark Kruszczyński	Three-year term

ECONOMIC DEVELOPMENT COMMITTEE:

Tom Fagan	Two-year term
Leonard Lange	Two-year term
Paul Alirangues	Two-year term

ENVIRONMENTAL COMMISSION:

Dr. Harry Allen	Three-year term
Michael Bellew	Three-year term

HISTORIC PRESERVATION COMMISSION:

Janice Allen	Four-year term
Sherlock Bender, Alternate 2	Two-year term

PLANNING BOARD:

David E. Hollod	One-year term
Tom Fagan	Four-year term
David W. Branan	Four-year term
Mary “Liz” Appezzato, Alternate 1	Two-year term
Aimee Corzo, Alternate 2	Two-year term

SHADE TREE ADVISORY BOARD:

William E. Rathjen III	Five-year term
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SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE:

Michael Giordano Jr.	One-year term
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RECOMMENDATIONS BY THE MAYOR FOR APPOINTMENTS BY THE SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS:

SOMERSET COUNTY CULTURAL AND HERITAGE ADVISORY COMMITTEE:

Keiona R. Miller	One-year term
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SOMERSET COUNTY SOLID WASTE ADVISORY COUNCIL:

Henry R. Stoner	One-year term
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RECOMMENDATION BY COUNCIL FOR APPOINTMENT BY SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS REQUIRING COUNCIL CONFIRMATION:

SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE:

Frank Righetti	One-year term
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CONSENT AGENDA NO. 1

Council President La Ronde stated that all matters listed on Consent Agenda No. 1 are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Mr. Stabile presented the following Resolution and moved its adoption:

RESOLUTION NO. 01-08-18-01 BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

01-08-18-01 a, b, c, d, e, f, g, h, i, j, k, l, m, n, o, p, q, r, s, t, u, v, w, x

having been placed on Consent Agenda No. 1 and there having been no objection thereto, the same are hereby approved.

Seconded by Ms. Schaefer and on Roll Call carried all six voting aye.

APPROVED RESOLUTIONS:

RESOLUTION NO. 01-08-18-01a BE IT RESOLVED by the Council of the Borough of North Plainfield, that LAWRENCE LA RONDE be and hereby is appointed as Board of Health Member to the MUNICIPAL ALLIANCE COMMITTEE of this Borough to serve for the legal term expiring on January 1, 2019, and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01b BE IT RESOLVED by the Council of the Borough of North Plainfield that FRANK “SKIP” STABILE be and hereby is appointed to the ECONOMIC DEVELOPMENT COMMITTEE of this Borough to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01c BE IT RESOLVED by the Council of the Borough of North Plainfield that WENDY SCHAEFER be and hereby is appointed to the LIBRARY ADVISORY COMMITTEE of this Borough to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until her successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01d BE IT RESOLVED by the Council of the Borough of North Plainfield that FRANK RIGHETTI be and hereby is appointed as Class III member to the PLANNING BOARD of this Borough to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01e BE IT RESOLVED by the Council of the Borough of North Plainfield that KEIONA R. MILLER be and hereby is appointed to the YOUTH SERVICES COMMISSION of this Borough to serve for the legal term expiring on January 1, 2019, and until her successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01f BE IT RESOLVED by the Council of the Borough of North Plainfield that FRANK “SKIP” STABILE be and hereby is appointed to the SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01g BE IT RESOLVED by the Council of the Borough of North Plainfield that, by nomination of the Mayor and with the advice and consent of this Council, KATHLEEN INTRAVARTOLO be and hereby is appointed TREASURER of this Borough to serve for the legal term

commencing January 1, 2018 and expiring at 12:00 noon on January 1, 2019 and until her successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01h BE IT RESOLVED by the Council of the Borough of North Plainfield that upon nomination of the Mayor and with the advice and consent of this Council, DAVID E. HOLLOD be and hereby is appointed as PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the Borough of North Plainfield for the year 2018 in accordance with the requirements of N.J.A.C. 17:27-3.5.

RESOLUTION NO. 01-08-18-01i BE IT RESOLVED by the Council of the Borough of North Plainfield that upon nomination of the Mayor and with the advice and consent of this Council, DAVID E. HOLLOD be and hereby is appointed as MUNICIPAL HOUSING LIAISON of this Borough to serve for the legal term commencing on January 1, 2018 and expiring on January 1, 2019, and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01j BE IT RESOLVED by the Council of the Borough of North Plainfield that upon nomination of the Mayor and with the advice and consent of this Council, MARK TIGHE be and hereby is appointed BOROUGH HOUSING OFFICER of this Borough for calendar year 2018.

RESOLUTION NO. 01-08-18-01k BE IT RESOLVED by the Council of the Borough of North Plainfield that WILLIAM SPECK be named as Fund Commissioner and DAVID E. HOLLOD be named as Alternate Commissioner to the Garden State Municipal Joint Insurance Fund for calendar year 2018.

RESOLUTION NO. 01-08-18-01l BE IT RESOLVED by the Council of the Borough of North Plainfield that CYNTHIA DANOIS be and hereby is appointed as RECYCLING COORDINATOR for this Borough for calendar year 2018.

RESOLUTION NO. 01-08-18-01m RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD APPOINTING A LICENSED SEWER OPERATOR

WHEREAS, the Borough of North Plainfield is in need of a professional to act as the Borough's C-3 Sanitary Sewer Operator for the 2018 calendar year; and

WHEREAS, the Borough wishes to retain the services of Joseph Aidukas of Mott MacDonald to act as the Borough's C-3 Sanitary Sewer Operator and believes that Joseph Aidukas is eminently qualified to perform such engineering services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that Joseph Aidukas of Mott MacDonald is hereby appointed as the Borough's C-3 Sanitary Sewer Operator for the 2018 calendar year.

RESOLUTION NO. 01-08-18-01n BE IT RESOLVED by the Council of the Borough of North Plainfield that upon nomination by the Mayor and with the advice and consent of this Council, FRANCIS J. MCARDLE be and hereby is appointed to the GREEN BROOK FLOOD CONTROL COMMISSION of the Borough of North Plainfield to serve for the legal term commencing on January 8, 2018 and expiring at 12:00 noon on January 1, 2023, and until his successor shall have been appointed and qualified.

BE IT FURTHER RESOLVED, that upon nomination by the Mayor and with the advice and consent of this Council, WILLIAM F. CROSBY III be and hereby is appointed to the GREEN BROOK FLOOD CONTROL COMMISSION as the alternate representative of the Borough of North Plainfield to serve for the legal term commencing on January 8, 2018 and expiring on January 1, 2019, and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01o BE IT RESOLVED by the Council of the Borough of North Plainfield that it does hereby recommend the appointment of FRANK RIGHETTI by the Somerset County Board of Chosen Freeholders to the SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE as representative of the Borough of North Plainfield for the year 2018.

RESOLUTION NO. 01-08-18-01p BE IT RESOLVED by the Council of the Borough of North Plainfield that upon nomination of the Mayor and with the advice and consent of this Council, DAVID E. HOLLID be and hereby is appointed as a member of the Borough Administration to the ARCHITECTURAL DESIGN REVIEW BOARD of this Borough to effectuate Architectural Design Standards pursuant to Chapter XXII, Subsection 22-138 of the Revised General Ordinances of the Borough of North Plainfield to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01q BE IT RESOLVED by the Council of the Borough of North Plainfield that JOEL KENDERDINE is hereby appointed Member to the BOARD OF ADJUSTMENT of this Borough to serve for the legal term expiring at 12:00 noon on January 1, 2022 and until his successor shall have been appointed and qualified.

BE IT FURTHER RESOLVED that MARIA PAOLA CASTRO be and is hereby appointed Member to the BOARD OF ADJUSTMENT of this Borough to serve for the balance of an unexpired term expiring on January 1, 2019, and until her successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01r BE IT RESOLVED by the Council of the Borough of North Plainfield that upon nomination by the Mayor and with the advice of consent of this Council, ELIZABETH HAVRILLA and PATRICIA STABILE be and hereby are appointed to the LIBRARY ADVISORY COMMITTEE to serve for the legal terms expiring at 12:00 noon on January 1, 2021 and until their successors shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01s BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination by the Mayor and with the advice and consent of the Council, that JOHN RICHARDSON, ESQ. be and hereby is appointed Municipal Court Representative of the MUNICIPAL ALLIANCE COMMITTEE to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that ERIC FOWLER be and hereby is appointed Member of the Youth Services Commission to the MUNICIPAL ALLIANCE COMMITTEE to serve for the legal term expiring at 12:00 noon on January 1, 2020 and until his successor is appointed and qualified.

BE IT FURTHER RESOLVED that REV. URSULA CARGILL be and hereby is appointed as Religious Community representative to the MUNICIPAL ALLIANCE COMMITTEE to serve for the legal term expiring at 12:00 noon on January 1, 2020 and until her successor is appointed and qualified.

RESOLUTION NO. 01-08-18-01t BE IT RESOLVED by the Council of the Borough of North Plainfield that, by nomination of the Mayor and with the advice and consent of this Council, the following are hereby appointed to the Municipal Wastewater Management Plan Committee for terms expiring December 31, 2018:

Michael Giordano Jr. – Elected Official
Angelo Bufaino, P.E. – Consultant Engineer
David E. Hollod – Planning Board Member
William F. Crosby III – Utility Authority Representative; and

BE IT RESOLVED by the Council of the Borough of North Plainfield that by nomination of the Mayor and with the advice and consent of this Council, WILLIAM F. CROSBY III is hereby appointed Chair of the Municipal Wastewater Management Plan Committee; and

BE IT FURTHER RESOLVED that WILLIAM F. CROSBY III be appointed to the Somerset County Wastewater Advisory Committee and David E. Hollod, as alternate, for terms expiring December 31, 2018.

RESOLUTION NO. 01-08-18-01u BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination by the Mayor and with the advice and consent of this Council, WILLIAM G. PARENTI be and hereby is appointed as Police Department representative to the OFFICE OF EMERGENCY MANAGEMENT to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that WILLIAM F. EATON be and hereby is appointed as Fire Department representative to the OFFICE OF EMERGENCY MANAGEMENT to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that DAVID E. HOLLLOD be and hereby is appointed as the Mayor's representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that LAWRENCE LA RONDE be and hereby is appointed as Council Member representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that WILLIAM F. EATON be and hereby is appointed as Emergency Medical Services representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that MILTON MATHIS be and hereby is appointed as Public Schools representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that JOANN RIGHETTI be and hereby is appointed as Citizen-at-Large representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until her successor is appointed and qualified; and

BE IT FURTHER RESOLVED that DAVID DeROSA be and hereby is appointed as Health representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that RICHARD PHOENIX be and hereby is appointed as Media representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that ANGELO COSTELLO be and hereby is appointed as Public Works representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that DR. HARRY L. ALLEN be and hereby is appointed as Hazardous Materials representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that MALCOLM PLAGER be and hereby is appointed as Shelter representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor is appointed and qualified; and

BE IT FURTHER RESOLVED that ELIZABETH B. DENTE be and hereby is appointed as Emergency Animal Shelter Manager representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until her successor is appointed and qualified.

RESOLUTION NO. 01-08-18-01v BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination by the Mayor and with the advice and consent of this Council, DORI ELLIS and BART THOMAS be and hereby are appointed as Members to the RENT STABILIZATION BOARD of this Borough to serve for the legal terms expiring at 12:00 noon on January 1, 2021 and until their successors shall have been appointed and qualified.

BE IT FURTHER RESOLVED that upon nomination by the Mayor and with the advice and consent of this Council, KEIONA R. MILLER be and hereby is appointed as Alternate Member to the RENT STABILIZATION BOARD of this Borough to serve for the legal term expiring at 12:00 noon on January 1, 2020 and until her successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01w BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination by the Mayor and with the advice and consent of this Council, TOM

FAGAN be and hereby is appointed citizen member to the SEWER USAGE CHARGE BOARD OF APPEALS of this Borough to serve for the legal term expiring at 12:00 noon on January 1, 2019 and until his successor shall have been appointed and qualified.

RESOLUTION NO. 01-08-18-01x BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination by the Mayor and with the advice and consent of this Council, JOEL KENDERDINE, ERIC FOWLER, ALICIA CARMAN and ANN CARUSO are hereby appointed to the YOUTH SERVICES COMMISSION of this Borough to serve for the legal terms expiring at 12:00 noon on January 1, 2021 and until their successors shall have been appointed and qualified.

CONSENT AGENDA NO. 2

Council President La Ronde stated that all matters listed on Consent Agenda No. 2 are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Ms. Schaefer presented the following Resolution and moved its adoption:

RESOLUTION NO. 01-08-18-02 BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

01-08-18-02 a, b, c, d, e, f, g, h, i, j

having been placed on Consent Agenda No. 2 and there having been no objection thereto, the same are hereby approved.

Seconded by Ms. Miller and on Roll Call carried all six voting aye.

APPROVED RESOLUTIONS:

RESOLUTION NO. 01-08-18-02a BE IT RESOLVED by the Council of the Borough of North Plainfield that the *COURIER NEWS* be named the official newspaper of the Borough of North Plainfield for the publication of legal notices for calendar year 2018; and

BE IT FURTHER RESOLVED that meeting notices of the Borough of North Plainfield shall be transmitted to the *COURIER NEWS* and *THE STAR-LEDGER*, *THE ALTERNATIVE PRESS*, to *WKMB Radio* and posted on the official bulletin boards in the Municipal Building and the North Plainfield Memorial Library for calendar year 2018; and

BE IT FURTHER RESOLVED that Tap into North Plainfield be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

RESOLUTION NO. 01-08-18-02b BE IT RESOLVED by the Council of the Borough of North Plainfield that the following are hereby designated as depositories for Borough funds for calendar year 2018:

Unity Bank
Valley National Bank
United Roosevelt Savings Bank

RESOLUTION NO. 01-08-18-02c BE IT RESOLVED by the Council of the Borough of North Plainfield that the following are hereby authorized to sign checks for the Borough of North Plainfield for calendar year 2018:

Michael Giordano Jr. – Mayor

Patrick J. DeBlasio - Chief Financial Officer

Kathleen Intravartolo - Treasurer

RESOLUTION NO. 01-08-18-02d BE IT RESOLVED by the Council of the Borough of North Plainfield that the Tax Collector is hereby authorized and directed to charge interest on delinquent tax, assessment, and sewer user accounts for calendar year 2018, as follows:

Eight percent (8%) on the first one thousand five hundred dollars (\$1,500.00) which is delinquent for a period in excess of ten (10) calendar days, which said percentage shall be chargeable from the due date of the payment; and

Eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500.00) which is delinquent for a period in excess of ten (10) calendar days, which said percentage shall be chargeable from the due date of the payment; and

Six percent (6%) yearly penalty on any tax delinquency, as defined by N.J.S.A. 54:4-67, which exceeds ten thousand dollars (\$10,000.00), provided said delinquency has not been paid prior to the end of the calendar year.

RESOLUTION NO. 01-08-18-02e BE IT RESOLVED by the Council of the Borough of North Plainfield that Borough Tax Assessor BARBARA A. FLAHERTY is hereby authorized to file corrective appeals for errors in assessments or counterclaims to increase assessments, defend tax appeals filed by taxpayers, and agree to the terms of any stipulations of settlement of tax appeals as she deems necessary and in the best interest of the Borough for calendar year 2018.

RESOLUTION NO. 01-08-18-02f BE IT RESOLVED by the Council of the Borough of North Plainfield that the Chief Financial Officer of the Borough of North Plainfield is hereby authorized to establish change funds for calendar year 2018 for the following departments in the amounts designated:

Borough Clerk	\$100.00
Construction Office	50.00

Health Office	50.00
Municipal Court	300.00
Police	50.00
Public Works	50.00

RESOLUTION NO. 01-08-18-02g PROVIDING FOR A TEMPORARY BUDGET FOR THE YEAR 2018 PURSUANT TO N.J.S. 40A:4-19

WHEREAS, the Revised Statutes of New Jersey 40A:4-19 provides for the adoption of temporary appropriations for the period between the beginning of the Budget Year and the date of the adoption of the Local Budget for the Year 2018 for the purposes and amounts required;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Council of the Borough of North Plainfield, that the following temporary appropriations be made in the amounts and for the purposes herein set forth for the period between January 1st, 2018 and the adoption of the Local Budget for the Borough of North Plainfield, Somerset County and State of New Jersey for the Year of 2018:

<u>A/C #</u>	<u>CURRENT FUND</u>	<u>Salaries & Wages</u>	<u>Other Expenses</u>
20-100	Department of Administration	\$ 47,000.00	\$ 3,587.50
20-110	Borough Council		1,000.00
20-120	Borough Clerk	32,000.00	8,250.00
20-130	Department of Finance	66,750.00	3,375.00
20-135	Annual Audit		9,750.00
20-145	Tax Collection		3,000.00
20-150	Division of Assessments	22,500.00	1,750.00
20-151	Tax Appeals		8,750.00
20-155	Department of Law		70,000.00
20-165	Engineering		12,500.00
20-175	Historical Commission	500.00	250.00
21-180	Planning Board	300.00	1,475.00
21-185	Board of Adjustments	250.00	1,625.00
22-195	Uniform Construction Code	43,750.00	8,250.00
23-210	Liability Insurance		400,000.00
23-220	Group Insurance		525,000.00
23-225	Unemployment Compensation		8,750.00
25-240	Police	1,492,750.00	15,500.00
25-241	Crossing Guards	42,700.00	0.00
25-252	Emergency Management	2,500.00	2,500.00
25-265	Fire Protection	850,500.00	15,000.00
25-266	Fire Hydrant		48,250.00
25-267	Uniform Fire Code	3,000.00	2,022.50
25-268	LOSAP		1,500.00
25-269	Emergency Medical Services		11,500.00
25-275	Borough Prosecutor	6,750.00	0.00
26-290	Street & Roads	245,000.00	112,250.00
26-310	Building & Grounds		22,500.00

26-315	Vehicle Maintenance		52,450.00
27-330	Health	57,500.00	33,750.00
27-340	Dog Regulation		12,500.00
28-370	Recreation	38,175.00	5,862.50
28-375	Maintenance of Parks		1,625.00
28-380	Shade Tree Advisory Board		2,500.00
30-415	Retirement Benefits		56,250.00
30-420	Celebration of Public Events		3,500.00
31-201	Contingent		2,500.00
31-430	Electricity		95,000.00
31-440	Telephone		19,000.00
31-445	Water		6,500.00
31-446	Natural Gas		15,000.00
31-460	Gasoline		45,000.00

<u>A/C #</u>	<u>CURRENT FUND</u>	<u>Salaries & Wages</u>	<u>Other Expenses</u>
31-461	Technology		25,000.00
31-462	Postage		9,000.00
31-471	Employees Retirement System		82,548.25
36-472	Social Security		98,750.00
36-474	Consolidated Police/Fire Retirement		0.00
36-475	Police/Fireman Retirement		512,990.00
41-899	Matching Funds for Grants		1,250.00
42-300	COAH Housing		1,250.00
42-305	Somerset County Recycling		50,000.00
42-405	Parking Meters	19,125.00	0.00
42-520	NJDEP Permit Fee		1,312.50
43-490	Municipal Court	79,250.00	5,650.00
43-495	Public Defender		1,000.00
62-405	Capital Equipment		16,950.00

Totals \$3,050,300.00 \$2,455,473.25

45-920	Payment of Bond Principle	\$	\$1,250,000.00
45-925	Note Principle		75,000.00
45-930	Interest on Bonds		362,334.32
45-935	Interest on Notes	0.00	100,000.00

Totals \$ 0.00 \$1,787,334.32

<u>A/C #</u>	<u>SEWER UTILITY FUND</u>	<u>Salaries & Wages</u>	<u>Other Expenses</u>
55-501	Sewer Operating	\$ 51,750.00	\$ 11,250.00
55-502	Plainfield Area Regional Sewer		457,500.00

55-541	Social Security		3,875.00
55-542	Unemployment Comp Insurance		<u>250.00</u>

Totals Sewer Utility		<u>\$ 51,750.00</u>	<u>\$ 472,875.00</u>
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55-520	Payment of Bond Principal		\$ 110,802.05
55-522	Interest on Bonds	0.00	38,443.22
55-523	Principal/Interest-Notes		<u>50,185.63</u>

Totals		<u>\$ 00.00</u>	<u>\$ 199,430.90</u>
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RESOLUTION NO. 01-08-18-02h BE IT RESOLVED by the Council of the Borough of North Plainfield that, pursuant to N.P.R.G.O. 4-1 et seq., it does hereby authorize the issuance of licenses for the owner/operation of limousines to the following for one year in accordance with the applications heretofore submitted:

Muhammad M. Chaudhry, t/a
My Empire Limousine
1100 Route 22 East
North Plainfield, NJ 07060

RESOLUTION NO. 01-08-18-02i BE IT RESOLVED by the Council of the Borough of North Plainfield that, pursuant to N.P.R.G.O. 4-1 et seq., it does hereby authorize the issuance of licenses for the owner/operation of taxicabs to the following for two years in accordance with the applications heretofore submitted:

Jacquelin D. Paredes, t/a
Xpress Taxi Cab LLC
1100 U.S. Highway 22
North Plainfield, NJ 07060

RESOLUTION NO. 01-08-18-02j BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 8th day of January, 2018 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Mr. Singleterry presented the following Resolution and moved its adoption:

RESOLUTION NO. 01-08-18-03 BE IT RESOLVED by the Borough Council of North Plainfield that an Ordinance numbered 18-01 be read by its title by the Borough Clerk and be passed on its first reading and advertised as required by statute, fixing January 22, 2018 at 7:30 p.m. or as soon thereafter as the matter can be heard, as the time and the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey as the place for hearing and final adoption.

Seconded by Mr. Stabile and on Roll Call carried all six voting aye.

The Clerk read the ordinance by its title as follows:

ORDINANCE NO. 18-01 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER II ENTITLED “ADMINISTRATION,” ARTICLE III ENTITLED “DEPARTMENTS, COMMISSIONS, COMMITTEES, AUTHORITIES AND AGENCIES,” SECTION 2-28 ENTITLED “SHADE TREE ADVISORY BOARD”

COMMUNICATIONS:

Somerset County Office of Public Information Somerville, NJ	Various Communications, Advisories and News Releases
Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio	Calendar Updates and Advisories; Time-Sensitive Radio Scripts
Tri-County Chamber of Commerce South Plainfield, NJ	Newsletters & Advisories
NJ State League of Municipalities Trenton, NJ	Newsletters & Advisories
PSE&G Newark, NJ	Newsletters and Hearing Notices
NJ Highlands Coalition Boonton, NJ	Newsletters
Plainfield Area Humane Society Plainfield, NJ	Invoice and Report
Frank N. D’Amore, Sr. North Plainfield	Property Maintenance Report
Dept. of Environmental Protection Trenton, NJ	Bear Hunt Extension; Governor’s Environmental Excellence Awards; Recycling Tonnage Grants
NJ State Treasurer Trenton, NJ	Municipal Hotel/Motel Occupancy Tax Distribution
Somerset County Library System Somerville, NJ	Second Chance Library Cards for Teens
Plainfield Area Regional Sewerage Authority Middlesex, NJ	Agenda and Minutes

REQUESTS FOR AGENDA ITEMS:

Mayor Giordano advised that the next meeting would include an ordinance to integrate the Mayor’s Special Events Committee with the Parks and Recreation Committee.

PUBLIC COMMENT:

Frank D'Amore, 40 Willow Avenue, North Plainfield, requested that the Council pass a resolution opposing Governor Murphy's plans to make New Jersey a sanctuary state. Commenting on the recent snow storm, the speaker thanked the Department of Public Works for their outstanding job of clearing the roads.

MAYOR'S MESSAGE:

Mayor Giordano read his 2018 State of the Borough address as follows:

Happy New Year and welcome to North Plainfield's first Borough Council meeting of the year. I'd like to wish the Borough Council and everybody a happy, healthy and prosperous 2018.

I hope all of you continue to take pride in the progress we've made as a community and get a sense of what local government, working hard, and working together, can accomplish for everyone's benefit.

I'm proud to say that redevelopment activity, investment, and progress in North Plainfield continued to be strong in 2017 and I believe this trend will continue through the New Year. The planning and investments we continue to make position North Plainfield as a great place to live, work and do business.

Highlights of this past year include the opening of several key businesses in the Borough including AAA, Goodwill, Petco and Cookie Cutters. Now under construction are the Metro Storage Facility and Quick Chek. And expected soon to be under construction is a WAWA Convenience Store and gasoline station.

These developments serve to strengthen the Route 22 Corridor as a place to do business, shop and dine. All of them bring jobs to our community and add to the convenience of living in North Plainfield.

The Borough has also completed a number of road and sewer projects, constructed a new Downtown parking lot, installed an emergency generator at the Vermeule Community Center and began work on interior improvements to the Memorial Library.

Recreation Department

Our Recreation Department touches the lives of many of our residents, particularly our younger ones, and in 2017 they had many achievements:

1. We expanded our summer camp registration program by adding two additional plans. Residents had the option of four different service plans to select from to suit their personal needs. By offering the additional plans, our enrollment increased by about 20%.

2. We continued to focus on clinics for all sports programs from grades K through 5.

3. In July, the department purchased the Jr. Canucks football program. In 2018 our plan is to make significant changes such as changing leagues, purchasing new uniforms, offering clinics and continuing to rebuild the structure of the program.

4. With expansion of our programs, additional equipment storage space was needed and we purchased a 40 foot container to provide an additional storage option.

5. A special purchase of a parent/handicap child combination swing will be installed in Vermeule Park in the Spring of 2018. Also coming to this park in the Spring will be outdoor all-weather exercise apparatus.

6. Community Day was expanded to provide more events than ever. We offered free blow ups, face painting and two concerts capped off with a beautiful fireworks display. The Lions Club Eye-mobile was on hand to give our residents free eye exams. Greenbrook Road was closed to allow table vendors to sell their products. We expect to expand Community Day even more in 2018.

7. With the help of corporate sponsors, we had a summer filled with free concerts, free outdoor movies and a free magic show for our residents. In 2018 we look to expand our summer entertainment.

8. Additional Christmas lights and blow ups were purchased to enhance our Community Center Holiday display. Santa started his journey on a firetruck from the recreation office down Greenbrook Road to the Community Center. We will ask him to expand his journey in 2018.

Fire/EMS Department

This past year was another busy and successful one for the Fire/EMS Department, responding to 3,439 Fire and EMS incidents.

We continued to build on our emergency medical services program, which includes EMS coverage in the Township of Green Brook. Last year was the second full year of shared EMS services with them and it was just as positive as the previous year. In 2017 we purchased a new ambulance to replace one that was totaled in an accident, and we also acquired a relatively new one from Green Brook to further bolster the shared services agreement with them. Regarding EMS revenue, 2017 was our highest year ever - in total, we took in \$463,970.

We also re-established the staff Captain position to strengthen and support the administrative EMS staff responsibilities, as well as the training program for the department. This was done without hiring or adding any additional personnel to the current roster. Other administrative accomplishments included the first full year of a transition to a new on-line incident reporting system and fire inspection program. Both programs have greatly helped streamline our incident report writing and fire inspection reports; which in turn, provides better customer service to the public and local business owners.

Lastly, one major fire of significance worth mentioning was at the old Villa Maria property where several of the large attached buildings were destroyed.

Police Department

In 2017, the Police Department interfaced with our youth through several key programs. We continued our successful Summer Teen Evening Program (STEP), graduated our third successful Youth Police Academy for children in the 5th through 8th grades, continued the DARE program which graduated

255 students, and our Gang Resistance Education And Training (G.R.E.A.T) program was well received with the 7th graders. National Night Out was the biggest so far with over 650 residents in attendance.

Patrol officers responded to and deployed Narcan 17 times saving victims of drug overdoses. They have joined with Prosecutor Robertson and Robert Wood Johnson Somerset Hospital to introduce the overdose victim into a program hopefully getting the help they need to get clean and live a productive life.

The Police Department continued its participation in both “Project Medicine Drop” and “Operation Take Back” to make it convenient for area residents to dispose of their unwanted or expired prescription medications. This program reduces the chance that those items end up on the street or in their children’s hands.

In August, the Police Department participated in a disaster preparedness drill organized by Public Service Electric and Gas Company (Gas Division) along with the North Plainfield Fire/EMS Department, the North Plainfield Office of Emergency Management, Somerset County Communications and PSE&G Electric Division. Several planning meetings took place in July and August in preparation for this exercise and it was a great success preparing the Borough’s Emergency Services to address any major utility emergency.

The Traffic Safety Bureau participated in the “Street Smart Program” to help educate the public about pedestrian safety.

The North Plainfield Police Department is collaborating with Prosecutor Michael Robertson’s STOPit mobile reporting app. Our residents can now download the app and report crimes anonymously. They may also have a real time anonymous dialogue with county law enforcement who will pass the information on to North Plainfield Police to investigate. You may download it in the iTunes or Google play store and use the access code SOMERSETNJ.

The Body Worn Camera program has been active for over a year now and all indications are the program has been successful. From August 2015 through August 2016, the Department reported seven assaults against police officers. From September 2016 to September 2017, the Department reported six assaults against police officers. A comparison of Internal Affairs complaints against police for the same period shows a decline of 24 percent.

In light of the positive aspects of the BWC trial period, we are continuing and expanding the program. While BWC’s are not a cure-all, they are a win-win for both police officers and the public by providing a firsthand look at the dangerous situations officers encounter on a daily basis, improving transparency and building trust. The cameras have a calming effect on both the officers and the persons involved. North Plainfield Police will continue to embrace the latest policing trends to better serve our proud community.

Public Works

This past year we installed a natural gas powered standby generator at the Community Center. This new generator can power the entire building during a power outage and was funded in part by a grant from N.J.O.E.M. and F.E.M.A.

Also, this past year we replaced an aging sanitary sewer on Dahlia Terrace, constructed a new pumping station on Grove Street and began a much-needed roadway/pedestrian safety improvement project on Norwood Avenue. Roadway paving on both of these streets, as well as numerous other streets, will be completed in the spring of 2018.

This year I anticipate the construction of a new fueling facility at the Public Works Yard and further improvements to enhance efficiency of this critical department.

Emergency Preparedness

I would also like to again take this opportunity to encourage all residents, businesses and family members to sign up for our Alert Program which allows you to customize how you prefer to be reached, and the type of notifications you would like to receive, for emergencies, special events, etc. You can choose to be notified by phone, email, and/or text message – the choice is yours. It is essential to provide us with your contact info if you have an unlisted phone number and you wish to be notified about emergency information. Even if you don't live in town but want to be aware of alerts that may affect family members, you may use this service. Instructions on how to sign up can be found on the Borough's Webpage.

Infrastructure Projects and Community Facilities

I'd like to thank the Borough Council for being supportive of initiatives brought forth in our Capital Budgets. I will be presenting additional projects for your consideration in the spring as part of the annual budgetary process.

2018 Annual Budget

We began the process of preparing the 2018 annual budget in November. The budget being proposed will maintain all essential services and be formally presented to the Council next month. As usual, the main upward pressures on the budget are costs that we cannot control. With a new Governor and Administration about to take hold in Trenton we will be actively monitoring factors which will impact our local budget. We will seek opportunities for additional aid and efficiencies in the delivery of our services.

I am proud to announce that once again we received our full complement of State Aid due to achieving the highest possible category once again in the State's annual Best Practices Survey. Further, for the first time in memory, we received no findings or corrective action recommendations in our Annual Audit.

Personnel

I extend my thanks to our team of Directors and Department Heads, and the staff at Borough Hall for their hard work in the past year and their dedication to the Borough and its citizens.

This past year we were able to extend the hours of our administrative assistants in the Police, Fire, and Public Works Departments which enable us to better serve the public.

I welcome to our staff Katherine Miller who is the Administrative Assistant to Borough Administrator David Hollod and myself. Her knowledge and professionalism will serve us well and I encourage all residents to see Katherine first with any Borough problem or issue that they have.

I note with sorrow the loss of one of our most key employees, Gail Cain this past month. Gail was a truly dedicated employee of the Borough and will be missed by all who had the privilege to know her.

I thank all of our volunteers who have served and continue to serve as members of our committees, commissions, and advisory boards. Congratulations are offered to all the newly appointed members who are needed for their fresh ideas and experience.

I look forward to working with the Borough Council, the Board of Education, the Somerset County Freeholders, state agencies, our neighboring communities, community groups, and our many volunteers to continue the progress we have made in North Plainfield. Time and again we have demonstrated the value of strong partnerships with these groups.

If you have any questions, please contact me or any member of our Borough staff at any time. I look forward to hearing from you.

Thank you for being with us today and best wishes to all for a happy, healthy and prosperous 2018!

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS:

Mr. Hollod reported on the preparation of the budget, noting that the State had extended the adoption date.

Mr. Merrill reported that Dr. McLaughlin's contract had not been extended and Michelle Vella remains the Acting Superintendent. The newest Board of Education member was sworn in.

Motion to adjourn by Ms. Miller, seconded by Mr. Merrill and carried unanimously.

Meeting adjourned at 8:01 p.m.

Borough Clerk

Council President