



William G. Parenti
CHIEF OF POLICE

NORTH PLAINFIELD POLICE DEPARTMENT

263 Somerset Street
North Plainfield, N.J. 07060
Phone: 908-769-2920
Fax: 908-769-5368

wparenti@northplainfieldnj.gov
amckay@northplainfieldnj.gov



Alan McKay
CAPTAIN

NPPD IS HIRING!

Job closes 07-01-24

GENERAL DUTIES:

Under the direction of a Shift Supervisor, performs a variety of public safety work providing emergency aid, security and protection to the community's citizens.

BASIC FUNCTION:

- Patrol assigned area to aid in preventing crime and to enforce Federal, State and Borough laws, ordinances and regulations.
- Observe, report and act upon conditions conducive to crime and danger such as checking buildings for security, assisting other officers on traffic stops and checking suspicious persons and vehicles. Reports traffic hazards and directs traffic flow when necessary.
- Determine the nature of a call, investigates the circumstances, and takes any necessary and prudent actions. *such as making arrests and transporting prisoners, searching prisoners, collects personal effects and assures proper receipting and safeguarding of personal effects.*
- Provides assistance to the public in emergency and non-emergency situations.
- Administers first aid and requests medical service.
- Performs crisis intervention in sensitive situations such as family dispute.
- Provides general information to the public on laws and ordinances.
- Assists persons with complaints and inquiries or directs them to the appropriate authorities.
- Prepare a variety of records and reports, such as reports on arrests, property impounded, accidents offenses and damage to property.
- Performs preliminary investigative assignments on serious crimes. Conducts interviews of victims, witnesses and suspects and subjects progress reports on cases under investigation. Collects and documents evidence and may arrest suspects.
- Maintains proficiency in the use of police related equipment.

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- May assist in the training of new officers.
- Checks business and private property for security. Investigates such conditions as open doors, broken windows, vehicles parked in suspicious places.
- Performs other duties as assigned.

ABILITY TO:

- Communicate effectively, both orally and in writing.
- Analyze dangerous situations rapidly and accurately and adopt an effective course of action.
- Enforce State, Municipal and other applicable laws.
- Determine appropriate level and scope of Police response.
- Work courteously and tactfully with citizens and employees.

SALARY:

- Salary earned after successful academy completion will be an annual salary of \$57,596
- Top salary for the position of Police Officer is \$127,104
- Annual College Incentives
- Medical and dental benefits.
- Membership in the New Jersey Police and Fire Retirement System

MINIMUM QUALIFICATIONS:

- Must be a citizen of the United States.
- Age: at least 21 years of age at the time of initial application. Applicants also must not reach their 35th birthday prior to their Academy Class graduation date.
- Must be a resident of New Jersey at time of appointment.
- Must have a valid New Jersey driver's license at time of appointment.

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- Must have a High School Diploma or a GED.

Applicants to the North Plainfield Police Department may be automatically disqualified for any of the following:

- Having been convicted of an indictable offense or received an indictable conviction expungement.
- A conviction of any offense involving domestic violence.
- A conviction of any offense involving a controlled dangerous substance.
- A conviction of any offense involving public office, position or employment.
- If you were ever adjudicated to have committed an act of juvenile delinquency. Juvenile delinquency refers to the commission of an act which, if committed by an adult, would constitute an indictable offense.
- If you were adjudicated by a court or found by an employer to have violated any person's civil rights in New Jersey or any other state.
- If you are currently on probation or have been on probation at any time within the last 12 months in New Jersey or any other state.
- If you participated in a program of supervisory treatment or pretrial intervention for an indictable offense under N.J.S.A. 2C:43-12 or the equivalent in another state.
- If you have been convicted of driving while intoxicated two times or once within 5 years in New Jersey or any other state.
- If your driving privilege is currently suspended or revoked in New Jersey or any other State.
- If you were dishonorably discharged from any branch of the United States military or law enforcement agency in New Jersey or any other state.
- If you have ever renounced your United States citizenship.
- If you are currently subject to a final domestic violence restraining order.
- If you were ever terminated or asked to resign from a public office, position or government employment for misconduct involving your public office, position or employment.

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- If you have sold or given an illegal drug to any person in your lifetime.
- If you have manufactured any illegal drug at any time during your lifetime.

HIRING PROCESS

- Resume/ Cover Letter (email to: amckay@northplainfieldnj.gov)
- Log into Policeapp.com and download resume & cover letter
- Oral interview
- Background investigation
- Oral Interview with Chief
- Psychological exam
- Medical exam
- Drug screening
- Upon hiring, officers are assigned to a Field Training Program for the remainder of their probationary period.

Please direct questions regarding this position
to: jmazza@northplainfieldnj.gov / eperrone@northplainfieldnj.gov

Applicants are responsible for checking their email and logging into PoliceApp to monitor for emails, scheduling and process updates.

Equal employment opportunity shall be afforded to Borough employees and applicants for employment regardless of race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap. This shall apply to recruitment, hiring, promotion, training, compensation, transfers, layoffs, terminations and benefits.

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